

## Audit Assist

The Audit Assist function enables you to perform an immediate check on a document to determine if there are any warnings that could impede processing of the voucher.

There are different warnings that display a message when something is incorrect on a document. Once you click **Audit Assist** on the voucher, if something is incorrect, you receive a warning message. When a warning message is displayed, you are allowed to continue with the voucher, but your court may require more information or additional changes before the document is approved.

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|--|---|---|--|
| <p>Basic Info    Services    Expenses    Claim Status    Documents    Summary    Confirmation</p>  |   |   |  |
| <h3>Basic Info</h3>  |   |   |  |
| 1. CIR./DIST./DIV.CODE<br>0101   | 2. PERSON REPRESENTED<br>Randolf Rex  |   | VOUCHER NUMBER                           |
| 3. MAG. DKT/DEF NUMBER<br>1:15-MJ-01098-2-BB   | 4. DIST. DKT/DEF NUMBER<br>1:15-CR-02103-2-BB                                   | 5. APPEALS. DKT/DEF NUMBER  | 6. OTHER. DKT/DEF NUMBER                 |
| 7. IN CASE/MATTER OF(Case Name)<br>USA v Rex   | 8. PAYMENT CATEGORY<br>Felony (including pre-trial diversion of alleged felony) | 9. TYPE PERSON REPRESENTED<br>Adult Defendant   | 10. REPRESENTATION TYPE<br>Criminal Case |
| 11. OFFENSE(S) CHARGED<br>15:77X.F SECURITIES VIOLATIONS   |   |   |  |
| 12. ATTORNEY'S NAME AND MAILING ADDRESS<br>Kerry Kriger<br>110 Main Street<br>San Antonio TX 78210<br>Phone: 210-539-3903  |   | 13. COURT ORDER<br><input checked="" type="checkbox"/> A Associate <input type="checkbox"/> C Co-Counsel <input type="checkbox"/> F Subs for Federal Defender<br><input type="checkbox"/> O Appointing Counsel <input type="checkbox"/> P Subs for Panel Attorney <input type="checkbox"/> R Subs for Retained Attorney<br><input type="checkbox"/> S Pro Se <input type="checkbox"/> T Retained Attorney <input type="checkbox"/> Y Standby Counsel<br><br>Prior Attorney's Name<br>Appointment Dates<br>Signature of Presiding Judge or By Order of the Court<br>Barney Ball<br>Date of Order    Nunc Pro Tunc Date<br>11/1/2015<br>Repayment <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |  |
| 14. LAW FIRM NAME AND MAILING ADDRESS  |   |   |  |
| <h3>Payment Info</h3> Preferred Payee <span>Billy Bates - William Bates</span><br><b>Billy Bates - William Bates</b><br>Billing Code:<br>110 Main Street<br>San Antonio, TX<br>78210 - US<br>Phone: 210-368-3466<br>Fax: |   |   |  |
| < First    < Previous    Next >    Last >>   |   | Save    Delete Draft <b>Audit Assist</b>  |  |

Figure 1: Audit Assist

Figure 2: Warning Message

