

**UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF ILLINOIS**

**INSTRUCTIONS--CHANGING CM/ECF PASSWORD**

You may **change your password** using the following steps:

1. Access the Central District of Illinois' ECF site at <https://ecf.ilcd.uscourts.gov>.
2. Click on *Utilities* on the CM/ECF Menu Bar.
3. Under Your Account, click on *Maintain Your Account*.
4. Click on the *More User Information ...* button. Your password will come up as **\*\*\*\*\***,
5. Enter your new password.
6. Click on the *Return to Account* screen button.
7. Click on the *Submit* button to return to the Account screen.
8. Click on the *Submit* button to complete the transaction.

**YOU MUST CLICK BOTH SUBMIT BUTTONS.** If the *submit* buttons are not clicked, your changes will not be saved in the system.