

UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF ILLINOIS

**ECF REGISTRATION FORM - PRO SE**

To register for an account on this Court's Electronic Case Filing System (ECF), please complete the following information:

[PLEASE TYPE]

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Primary e-mail address: \_\_\_\_\_  
(Pro se party individual e-mail for purposes of receipt and confirmation of password information)

Fax Number: \_\_\_\_\_ Secondary e-mail address: \_\_\_\_\_  
(For purposes of ongoing notices of filing, e.g. central repository, secretary)

**The undersigned agrees to abide by all Court rules, orders, and policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Fed. R. Civ. P. 5(b) and Fed. R. Crim. P. 49(b) via the Court's electronic filing system. The combination of user id and password will serve as the signature of the pro se party filing the documents. Pro se parties must protect the security of their passwords and immediately notify the Court if they learn that their password has been compromised. The undersigned acknowledges that misuse of the password or violations of the Local Rules for controlling electronic filing may subject the undersigned to sanctions pursuant to Fed. R. Civ. P. 11. Visit the PACER web site at <http://pacer.psc.uscourts.gov> to establish a PACER account.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Submit completed Registration Form to: Shig Yasunaga, Clerk of Court

Peoria Division  
100 N.E. Monroe St.  
Room 309  
Peoria, IL 61602  
309.671.7117

Urbana Division  
201 S. Vine St.  
Room 218  
Urbana, IL 61802  
217.373.5830

Springfield Division  
600 E. Monroe St.  
Room 151  
Springfield, IL 62701  
217.492.4020

Rock Island Division  
(Temporarily located for  
mail and hearings to:  
131 E. 4th St. Rm 250  
Davenport, IA 52801  
309-793-5878

\_\_\_\_\_  
Login name sent via e-mail. Password will be sent via separate e-mail after confirmation of receipt of login name. Contact any of our divisional offices with questions concerning registration or ECF.

**COURT USE ONLY:**

**E - Filing Login Assigned:** \_\_\_\_\_

**E - Filing Password Assigned:** \_\_\_\_\_

- Pro se Party e-mail record updated       Password e-mailed to pro se party  
 Confirmation e-mail with login sent       Copy of form mailed to pro se party  
 E-mail address confirmed by pro se party