

## **NOTICE**

### **CASE BUDGETING ATTORNEY POSITION**

The United States Courts of Appeals for Seventh and Eighth Circuits is seeking applicants for a Case Budgeting Attorney. The position will be headquartered in Chicago. The Case Budgeting Attorney will travel to other locations in both circuits. Interested applicants may obtain an application by accessing the United States Court of Appeals for the Seventh Circuit website at [www.ca7.uscourts.gov](http://www.ca7.uscourts.gov) or the United States Court of Appeals for the Eighth Circuit website at [www.ca8.uscourts.gov](http://www.ca8.uscourts.gov). Persons interested in applying for this position should send their applications to:

Collins T. Fitzpatrick  
Circuit Executive  
Judicial Council of the Seventh Circuit  
2780 U.S. Courthouse  
219 South Dearborn Street  
Chicago, Illinois 60604

Applicants will be reviewed without discrimination as to race, color, sex, religion, age, or national origin. Applicants must be admitted to practice in at least one state court and be members in good standing of every bar of which they are members. The incumbent will work with the judges, court staff and defense counsel of the Seventh and Eighth Circuits in recommending case budgeting procedures, policy, and forms for Criminal Justice Act attorney representations in capital and other high cost cases. Additional duties, among others, will include developing and reviewing case budgets, and maintaining and analyzing a central database of those budgets and expenditures for private attorneys appointed under the Criminal Justice Act.

Applicants must possess excellent organizational, writing and communication skills, extensive knowledge of federal criminal law and the Criminal Justice Act and regulations, and ability to analyze fees and budgets. Applicants must maintain confidences. The term is for three years with potential for extension and the current salary is \$100,690 - \$157,000 depending on experience, salary and qualifications. The Case Budgeting Attorney will be supervised by the Seventh and Eighth Circuit Executives.

Applications are to be received by June 12, 2014.