## WARNING

#### **Recorded Audio Files Available Over the Internet**

#### **Notice to Attorneys**

Beginning June 12, 2017, the U.S. District Court for the Central District of Illinois began participation in a pilot program to make digital audio files of court proceedings available to the public over the Internet through the Public Access to Court Electronic Records (PACER) system. During the pilot, some of the audio files of civil matters held before Judge Jonathan E. Hawley, will be uploaded to the Case Management Electronic Case Files (CM/ECF) system.

### **Privacy Policy**

The judiciary's privacy policy restricts the publication of certain personal data in documents filed with the court. The policy requires limiting the disclosure of Social Security and financial account numbers to the last four digits, using only initials for the names of minor children, and limiting dates of birth to the year. However, if such information is elicited during the testimony or other court proceedings, it will become available to the public.

### **Limiting Personal Information**

If information subject to the judiciary's privacy policy is stated on the record, it will be available in the audio files over the Internet. Since counsel and the parties are solely responsible for guaranteeing that pleadings and testimony comply with the court's rule requiring redaction of personal data identifiers, the better practice is to avoid introducing personal data and other sensitive information into the record, unless necessary to prove an element of the case. Also be advised that the clerk's office staff and chambers' staff cannot redact audio files before they are placed on CM/ECF. Please take this into account when questioning witnesses or making other statements in court. If private information is mentioned during a hearing or trial, you may move the court to prohibit placement of the digital audio filed of the hearing on the Internet through the PACER system. Additionally, please make sure that private communications with co-counsel or clients take place away from the microphone so that they are not inadvertently recorded.

# **Responsibility of Counsel: It is the responsibility of counsel to notify the judicial officer during or immediately after the hearing of their desire to restrict audio from the Internet.**