

Civ. LR 5.2: Eligibility, Registration, and Passwords

Proposed Changes:

Each attorney admitted to practice in the Central District of Illinois must register for electronic filing and obtain a password. Pro se parties are not required to register for electronic filing but may ~~apply to the Court~~ move for leave to file electronically, and if granted, must register for electronic filing and obtain a password. Leave to file electronically applies only to the case in which it is granted. If a pro se party desires to file electronically in more than one case in this District, he or she must separately seek leave to file electronically in all such cases. If a user comes to believe that the security of an existing password has been compromised and that a threat to the System exists, the user must change his or her password immediately. Additionally, if an attorney's or pro se party's email address, mailing address, telephone number, or fax number changes after he or she registers for electronic filing, he or she must file notice of this change within 14 days and serve a copy of the notice on all other parties.

Committee Comments:

July 2026

The Committee amended the rule to clarify that leave to file electronically for pro se parties is case specific. A pro se party who desires to file electronically in more than one case must seek leave to file electronically in each case.

Civ. LR 6.1 & 7.1

Current Civ. LR 6.1 Extensions of Time:

Any party seeking an extension of time for any reason must file a motion for such extension before the original deadline. Motions filed out of time will be denied, unless the presiding judge determines that such denial would create a substantial injustice. All such motions must state the amount of additional time requested, and must state whether opposing counsel has an objection to the motion.

Proposed Civ. LR 6.1 Extensions of Time:

Any motion for extension of time must state the amount of additional time requested and whether opposing counsel has an objection to the motion.

Related changes:

- Strike 7.1(A)(3)
- Remove last sentence of 7.1(D): “Motions for extension of time to file a motion for summary judgment, a response or a reply thereto will not be looked upon with favor; such motions may be summarily denied unless they are filed within the original time as allowed by this rule or by the scheduling order.”

Committee Comments:

July 2026

The Committee amended Civ. LR 6.1 to ensure consistency with Fed. R. Civ. P. 6(b).

Copy Civ. LR 16.3(K) to 5.4(B)

Civ LR 5.4(B) Proposed Change

Non-registered pro se parties must file all documents conventionally or by email unless these Rules provide otherwise. Every pro se party must notify the Clerk of the Court in writing of any change of address during the entire pendency of his case. Failure to notify the Clerk of a change of address will result in the dismissal of the case.

Committee Comments:

July 2026

Civ. LR 16.3(K) requires a pro se plaintiff to update his address with the court. Because 16.3(K) only applies to prisoner and detainee cases, the Committee copied this language to Civ. LR 5.4(B) to apply to all pro se parties.